

## Attendance Policies

The student will have one lesson per week, each week that school is in session.

This agreement may not be terminated during the course of the year except by mutual consent of all parties.

One of the reasons students study with a performing professional is to reap the benefits of the teacher's experience. Unfortunately there will be times when I need to cancel or reschedule lessons because of other professional commitments. Your flexibility will be appreciated during these times. In turn I will try to be understanding of cheerleading, swimming, track, and volleyball commitments. If lessons need to be rescheduled, please let me know with as much advance notice as possible.

The student can cancel a lesson at no charge if he/she contacts the teacher 24 hours before a lesson is scheduled. If a lesson is cancelled prior to 8:00 am on the day of the lesson, 1/2 of the lesson fee will be charged. After 8:00 am full payment will be expected for the missed lesson. I will not have to change lesson times with less than 24 hours advance notice if I am notified in advance of other changes.

In the event of a school sponsored activity or event, it is the responsibility of the student to make arrangements at least three days prior to the absence either by canceling, rescheduling or arranging a trade with another student.

The teacher will offer a credit or make-up lesson in the event that the teacher causes a lesson to be missed.

Any lesson which is missed and not pre-arranged in an acceptable manner will be charged at full price to the student. This will be considered an unexcused absence. Three unexcused absences in a year will be grounds for dismissal of the student.

Written progress reports will be issued at the request of the parent.

Though it is my preference to be paid in cash, by the month, in advance it is understood that this is not always possible. Payment weekly, by check is also acceptable.

Parents guarantee all debts incurred by the student to the teacher.

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