

# Veronica Kott

## Private Music Lessons in Piano and Voice

7405 Dixon St.  
Forest Park, IL 60130

Home Phone: (708) 366-1409  
E-mail: [veronicakott@hotmail.com](mailto:veronicakott@hotmail.com)

Cell: (708) 856-2654  
URL: [www.veronicakott.com](http://www.veronicakott.com)



*Hella* and thank you for your interest in music lessons! Music is what I love to do, and sharing my knowledge with others makes me feel as though there is a greater sense of purpose behind the notes. To make the business of lessons clear for my students, I have outlined the following policies:

### **Payment for Lessons**

Lessons are booked on a monthly basis. Cost is \$23.00 for half hour lessons and \$46.00 for full hour lessons at my home studio. In-home lessons are \$25.00 for a half hour and \$50 for a full hour. Payment is accepted as cash or check and is due in-full on the first lesson of each month. In the event that a check does not clear, there is a fee of \$15.00.

### **Cancellations and Make-Ups**

Students that cancel within 24 hours of their lesson time are offered a make-up slot at both the teacher's and student's earliest convenience. Students may take advantage of make-ups for up to 4 lessons throughout the calendar year. Cancellation notices in less than 24 hours or "no-shows" are not made-up. In the event that I have to cancel a lesson, students can either opt for a make-up or have their payment credited forward.

### **Holidays**

If a lesson day happens to fall on a major holiday, there is no lesson and, therefore, no charge.

### **Summer Lessons**

Summer lessons (June through August) are available as I teach throughout the calendar year. I alter my teaching curriculum during these months to keep learning fresh and fun! Please contact me for more details.

Thank you so much for taking the time to review my studio policies and procedures! I do appreciate your business and your consideration.

*Sincerely,*  
*Veronica Kott*

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

## *Personal Information .....*

Name of Student: \_\_\_\_\_

Name of Parent or Guardian (if applicable): \_\_\_\_\_

Student's DOB: \_\_\_\_\_

Instrument of Interest: \_\_\_\_\_

Thirty minute or sixty minute lesson: \_\_\_\_\_

Previous music experience (if applicable): \_\_\_\_\_

\_\_\_\_\_

Any bands or types of music the student is interested in: \_\_\_\_\_

\_\_\_\_\_

Other activities the student enjoys: \_\_\_\_\_

\_\_\_\_\_

## *Phone:*

Home: \_\_\_\_\_

Cell: \_\_\_\_\_

Email: \_\_\_\_\_

## *Address:*

Line 1: \_\_\_\_\_

Line 2: \_\_\_\_\_

City, State: \_\_\_\_\_

Zip: \_\_\_\_\_

*Thank you so much!*