

## **Chris Greene - private lesson policy**

- Payment for lessons are required on a monthly basis on the first lesson of each month. Payments not received by the first lesson of the month will be subject to a \$5.00 late fee per week, per lesson. Lesson tuition is a flat rate each month, regardless of missed lessons, or cancellations, or vacations by the student. Lesson tuition is due prior to the first lesson of the month, to reserve weekly lesson time.
- All lesson cancellations must be made at least 24 hours in advance of the scheduled lesson time. Students will be charged for lessons missed without the proper notification, and no make-up lesson will be scheduled.
- At least 2 weeks notice for withdrawal must be made prior to the first lesson of the next month.
- Student cancellations and mid-month lesson withdrawals will not be refunded.
- The teacher reserves the right to move or change lesson times and schedules at any time.
- The teacher reserves the right to remove students from the schedule.
- Two weeks notice will be given for any schedule changes.
- The teacher will teach on national and religious holidays, school vacations and snow days, unless notified otherwise.
- Lesson tuition does not include lesson materials (books, reeds, etc.), or any service fees deemed necessary by the teacher for time incurred for lesson time changes, travel expenses, lost time, etc.
- Refunds/Reschedules will not be given for lessons missed by the student.